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Supplier Terms & Conditions Agreement

As a supplier to NDI Consultants, Inc.(NDIC), it is understood that when accepting our purchase orders, your organization agrees to meet the following stipulations:

1. NDIC is to be contacted (by the supplier) in the event of nonconforming product/material. Arrangements for the approval of supplier nonconforming product/material must be as directed by a NDIC's Quality or Operations departments.
2. The supplier is required to notify NDIC. of any changes to a product and/or process and to obtain approval from an authorized NDIC representative when applicable.
3. NDIC, their customers, and regulatory authorities retain the right of access to all supplier facilities involved in the purchase order and to all applicable records.
4. NDIC's Quality Management System requires all applicable customer or regulatory requirements for the supplier to flow-down to sub-tier suppliers (includes requirements in the purchasing documents and key characteristics where required). However, NDIC. does not allow its suppliers to subcontract any product or process to a sub-tier supplier NDIC's expressed written consent.
5. NDIC. performs inspection activities to ensure that purchased product meets purchase requirements. They may include:
 1. Receiving inspections (of supplier products / services / documents) will be performed by a designated employee. NDIC. verifies the authenticity of the appropriate certificate of conformity, material certificates, etc. and other accompanying documentation by review and comparison (as is appropriate) to the drawing and/or industry specifications or by other means. When necessary, NDIC may inspect or audit at the supplier's facility.
 2. Products are inspected to ensure they meet requirements (dimensions, etc.) and the results are recorded (as appropriate). All special processes (anodizing, heat treat etc.) where the compliance cannot be verified by inspections will require a Certificate of Conformity.
6. To prevent the purchase of counterfeit or suspect/unapproved products and to ensure product identification and traceability (and for other reasons), NDIC. will institute controls that include the requirement of Material Certificates, Certificates of Conformity, and/or other supporting documentation from its suppliers as is appropriate. These requirements may be specified on NDIC's Purchase Order or may otherwise be communicated to the supplier.
7. Records are available for review by customers and regulatory authorities in accordance with contract or regulatory requirements.
8. NDIC, their customers, and regulatory authorities retain the right of access to all supplier facilities and applicable records.
9. NDIC's business operation and reputation is built upon the principle of fair and ethical conduct from not only our employees but also our suppliers. All suppliers have a direct effect on the product conformity, product safety, and service we provide.